PUBLIC SAFETY AND CORRECTIONS COMMITTEE

TUESDAY, DECEMBER 8, 2009

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Adoption of Agenda
4. Approval of Minutes Dated 11-03-09 (previously distributed)
5. Public Participation

6. Approve Renewal of Harley-Davidson Police Motorcycle Lease Program/Sheriff’s Office (mailed)
7. Concur with Sheriff’s Office Request to Purchase a Wireless Receiver Recorder from Law Enforcement Associates (mailed)
8. Adopt 2010 COMET Budget (mailed)
9. Approve Purchase of Two Additional K9 Dogs for New Narcotic Detection/Tracking Team (mailed)
10. Memorandum of Understanding Between the County and Local School Districts/Emergency Management and Communications Department (mailed)
11. Award Bid Item 36-09 for Architectural Consultant Services for the Renovation of the County’s Emergency Operations Center to Partners in Architecture, PLC (mailed)
12. Conference Report/Emergency Management and Communications Department (mailed)
13. New Business
14. Public Participation
15. Adjournment

MEMBERS: DiMaria-Chair, Boyle-Vice Chair, Sauger, Rocca, Doherty, Crouchman, Tocco, Carabelli, Sprys and Gieleghem (ex-officio)

MACOMB COUNTY BOARD OF COMMISSIONERS

Paul Gieleghem
District 19 Chairman

Kathy Tocco
District 20 Vice Chair

Joan Flynn
District 6 Sergeant-At-Arms

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
Phillip A. DiMaria - District 3
Tony Moceri - District 4
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Sue Rocca - District 7
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Ed Bruley - District 17
Dana Campbous-Petersen - District 18
Irene M. Kepler - District 21
Frank Accavitti Jr. - District 22

William A. Crouchman - District 23
Michael A. Boyle - District 24
Kathy D. Vosburg - District 25
Jeffery S. Sprys - District 26
MACOMB COUNTY, MICHIGAN

RESOLUTION TO: TO APPROVE THE RENEWAL OF THE HARLEY-DAVIDSON POLICE MOTORCYCLE LEASE PROGRAM FOR THE SHERIFF'S OFFICE WITH TEN (10) 2009 HARLEY-DAVIDSONS (FLHTP) AT A COST OF $18,900.00 FROM MOTOR CITY HARLEY-DAVIDSON OF FARMINGTON HILLS. FUNDING AVAILABLE FROM THE SHERIFF'S OPERATIONAL BUDGET.

INTRODUCED BY: COMMISSIONER PHILIP DIMARIA

COMMITTEE/MEETING DATE
P.S.C./12/08/09
TO: Commissioner Philip DiMaria, Chair
Public Safety & Corrections Committee

FROM: Sheriff Mark A. Hackel

DATE: November 4, 2009

RE: PSC Agenda – December 8, 2009

Please consider my request to be placed on the Agenda for the December 8, 2009 Public Safety & Corrections Committee Meeting.

I am requesting approval to renew the leases for our 2009/2010 Harley Davidson Police Motorcycles.

Motor City Harley-Davidson of Farmington Hills will renew our leases for the ten (10) ten Sheriff FLHTP Motorcycles at a unit cost of $1,890.00 per bike per year for a total cost of $18,900.00.

Having the availability of these specialized units allows us the flexibility to provide Sheriff response vehicles for the many county-wide events and details.

Thank you in advance for your consideration in this matter. If you have any further questions please feel free to contact me at your convenience.

Respectfully submitted,

[Signature]
Sheriff Mark A. Hackel

/dk
RECYCLABLE PAPER
RESOLUTION NO. __________
FULL BOARD MEETING DATE: __________
AGENDA ITEM: __________

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: To concur with the Sheriff’s Office request to purchase a wireless Receiver Recorder from Law Enforcement Associates for a price not to exceed $4,500.00. Funds are available in the S.E.T. State forfeiture fund #22930536.

INTRODUCED BY: Commissioner Phillip A. DiMaria, Chairman, PSC Committee

PSC Committee/December 8, 2009
TO: Commissioner Philip A. DiMaria  
Chairman, Public Safety & Corrections Committee

FROM: Sheriff Mark A. Hackel

DATE: November 23, 2009

RE: PSC Agenda – December 8, 2009

Please consider this my formal request to be placed on the Agenda for the December 8, 2009, Public Safety & Corrections Committee Meeting.

During undercover operations, wireless transmitters are utilized to monitor the safety of the deputies and to help gather evidence. Currently we do not have the capability to record those transmissions. We are seeking to purchase a wireless Receiver Recorder, from the same source as our transmitters in order to preserve the evidence. This will also increase our ability to monitor the safety of the deputies involved over greater distances and in spite of various obstructions.

The transmitters we use are from Law Enforcement Associates. In order to ensure compatibility we are seeking to purchase the Receiver Recorder from the same company. Total cost would not exceed $4,500.00. Funding is available in the SET forfeiture fund.

Please contact me if you have any questions or concerns, or you can contact Captain John Roberts (586) 307-9339.

Respectfully,

Mark A. Hackel  
Macomb County Sheriff
RECYCLABLE PAPER
RESOLUTION NO. ____________

FULL BOARD MEETING DATE: ____________

AGENDA ITEM: ____________

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: adopt the 2010 COMET (County of Macomb Enforcement Team) budget as recommended by the COMET Board of Directors at their meeting on October 21, 2009, at no cost to the County of Macomb.

INTRODUCED BY: Commissioner Phillip A. DiMaria, Chairman, PSC Committee

COMMITTEE/MEETING DATE

PSC Committee/December 8, 2009
TO: Commissioner Philip A. DiMaria  
Chairman, Public Safety & Corrections Committee  
FROM: Sheriff Mark A. Hackel  
DATE: November 23, 2009  
RE: JPS Agenda – December 8, 2009  

Please consider this my formal request to be placed on the Agenda for the December 8, 2009, Public Safety & Corrections Committee Meeting. 

I am requesting approval for the 2010 C.O.M.E.T. (County of Macomb Enforcement Team) Budget. This budget was approved by the C.O.M.E.T. Board of Directors at their meeting on October 21, 2009. Attached please find a copy of the approved budget for your review. 

Thank you in advance for your consideration in this matter. If you have any questions or concerns regarding this matter please feel free to contact the undersigned. 

Respectfully,  

[Signature]  
Mark A. Hackel  
Macomb County Sheriff  

Attachment
# 2010 COMET STATE AND FEDERAL BUDGET

## EXPENSES

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<th>EXPENSES</th>
<th>State Budgeted Amount</th>
<th>Federal Budgeted Amount</th>
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RECYCLABLE
PAPER
RESOLUTION NO. _______________  FULL BOARD MEETING DATE: _______________
AGENDA ITEM: _______________

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: APPROVE THE PURCHASE OF TWO ADDITIONAL K9 DOGS FOR THE NEW NARCOTIC DETECTION/TRACKING TEAM. FUNDING AVAILABLE FROM ASSETS IN THE SHERIFF'S DRUG FORFEITURE FUND AT NO COST TO THE COUNTY.

INTRODUCED BY: COMMISSIONER PHILIP DIMARIA

COMMITTEE/MEETING DATE
P.S.C./12/08/09
TO: Commissioner Philip DiMaria, Chair  
Public Safety & Corrections Committee

FROM: Sheriff Mark A. Hackel

DATE: November 18, 2009

RE: PSC Agenda – December 8, 2009

Please consider my request to be placed on the Agenda for the December 8, 2009 Public Safety & Corrections Committee Meeting.

I am requesting approval to purchase two (2) additional Police K9 dogs. These new dogs would be assigned to two deputies and would not require any additional personnel.

The new Narcotic Detection/Tracking K9 Teams would require two new police rated SUV’s along with the equipment to complete and outfit these units.

All funding associated with these purchases would be covered by assets in the Sheriff’s Drug Forfeiture Fund at no cost to the county taxpayer.

The K9 dogs will be trained and purchased through the Macomb Community College Criminal Justice Training Center.

Thank you in advance for your consideration in this matter. If you have any further questions please feel free to contact me at your convenience.

Respectfully submitted,

[Signature]

Sheriff Mark A. Hackel

/dk
RECYCLABLE PAPER
MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Authorize the Board Chairman to sign the Memorandum of Understanding for Use of School Facilities, Personnel and Equipment with school districts within Macomb County.

INTRODUCED BY: Commissioner Phillip DiMaria, Chairman, Public Safety & Corrections Committee

See attached report.

COMMITTEE/MEETING DATE
PSC 12-8-09
EMERGENCY MANAGEMENT & COMMUNICATIONS

21930 Dunham Road
Mount Clemens, Michigan 48043
Emergency Management: 586-469-5270 FAX 586-469-6439
Technical Services: 586-469-5370 FAX 586-783-0957

November 30, 2009

TO: Commissioner Phillip DiMaria, Chair
Public Safety & Corrections Committee

FR: Vicki Wolber, Emergency Management Coordinator

RE: MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY
& LOCAL SCHOOL DISTRICTS

Attached please find a copy of a Memorandum of Understanding (MOU) for use between the County and local school districts for the use of school district personnel, facilities and equipment during emergency or disaster situations. This document was developed by the county’s Corporation Counsel Office in conjunction with the Macomb Intermediate School District.

Like similar MOU’s and mutual aid agreements, this document helps to clarify and solidify our roles and responses to one another during emergencies or disasters. There is a growing trend to have these agreements in place prior to an event occurring. Also, many current and future grants that we and other agencies and departments receive mandate participation in such an agreement as a requirement to obtaining any of the grant funding.

With your concurrence please place this item for consideration on the December 8, 2009 Public Safety & Corrections Committee meeting agenda. A Contract Review has been completed on this document and is attached. Please feel free to contact me at 469-6390 if you have any questions. Thank you.

/vv

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzj - District 1
Marvin E. Saugr - District 2
Phillip A. DiMaria - District 3
Toni Moos - District 4
Susan L. Doherty - District 5
Sue Rocca - District 7
David Flynn - District 8
Robert Mijac - District 9
Ken Lampar - District 10
Ed Szczepanski - District 11

James L. Carabelli - District 12
Don Brown - District 13
Brian Bredak - District 14
Keith Rengert - District 15
Casey Torrice - District 16

Paul Gieglehem - District 19
Chairman

Kathy Tocco - District 20
Vice Chair

John Flynn - District 6
Sergeant At Arms

Ed Bruley - District 17
Dana Camphous-Peterson - District 18
Irene M. Kepler - District 21
Frank Accavitti Jr. - District 22

William A. Crouchman - District 23
Michael A. Boyle - District 24
Kathy D. Vosburg - District 25
Jeffery S. Sprys - District 26
MEMORANDUM OF UNDERSTANDING
FOR
USE OF SCHOOL FACILITIES, PERSONNEL & EQUIPMENT

This Memorandum of Understanding is entered into by and between Macomb County and the ____________________________.

The school district named above and Macomb County hereby recognize and acknowledge the valuable assets that the school district possesses that may be needed and used in the event of an emergency or disaster that affects Macomb County. This agreement may be activated when an emergency or disaster exists and/or affects Macomb County and it is determined that local school district assets may be needed in order to effectively protect and/or respond to the situation that is occurring. Capitalized terms not otherwise defined herein, shall be ascribed to such terms in the Emergency Management Act, Public Act 390 of 1976, as amended.

I. Facility Use

The school district agrees to do the following:

A. Upon written request from the Governor, the Director of the Department of State Police, or the Macomb County Emergency Management Coordinator, to the extent possible, will provide access to Macomb County for the use of the physical facilities and equipment of the district within twelve (12) hours of a request for assistance during an emergency or disaster. In addition, the facilities will be available to Macomb County, for the time period being requested or until the emergency or disaster has terminated, whichever is sooner, and, with prior notice for the purposes of training staff on the operational aspects of the facility. Equipment and facility use may include, but is not limited to:

- All school buildings and their associated facilities
- Office equipment, including telephones, copy machines, computer, fax machines
- Tables, chairs, desks, cots, wheelchairs
- Refrigerators
- Parking areas

B. Designate three (3) points of contact in case of emergency. If at all possible, this should include a Primary and Secondary contact in the event that the Primary contact cannot be reached. For the contacts listed below this may be one and the same person.

- An Administrative point of contact, who will serve as the primary point of contact. This person should have authority to open the building.
- A Facility's point of contact, who will work with Macomb County personnel to move tables, chairs, etc.
- A Security point of contact, who will work with Macomb County and local law enforcement in making security plans.
C. Allow the facility to be visited by personnel from Macomb County government, local law enforcement, the local fire department and, other persons designated as disaster relief forces that may need to be included as part of the planning and response mechanism in the event of an emergency or disaster.

D. For the purpose of responding to a public health emergency, allow certain designated facilities within the school district to be identified in a confidential annex to the Macomb County plan to distribute the Strategic National Stockpile (SNS).

E. Encourage facility personnel to participate in training for those willing to serve in a response capacity in the event of the activation of this MOU.

F. Identify the personnel (and their family members) from Item E. above and submit a list annually to the Public Health Department for inclusion on its essential personnel list for the distribution of medications.

II. **Macomb County**

Macomb County agrees to do the following:

A. Appoint an Emergency Management Coordinator to answer questions that the school district and/or facility may have about these arrangements and coordinate the use of school district facilities for disaster or emergency relief activities.

B. Assure the replacement of or reimbursement to the facility for any services provided by the facility (including but not limited to food service, catering, room rentals, telephone charges, fax charges, supplies, etc.) that may be used by Macomb County while using the facility in the event of an emergency or disaster. Any services and/or supplies provided must be invoiced to the county at the current rates in effect at the time of said disaster or planned event. Further, if a Presidential Disaster Declaration occurs, reimbursement to the school district may take place through the Federal disaster process. Macomb County will assist the school district in this process as well, to ensure, to the extent permitted by law that the school district is compensated.

C. As needed, assure that health and security professionals will triage at the entrance of the facility and, to the best of their ability, prevent contagious people from entering the building.

D. Coordinate the provision of extra security personnel, as needed.

E. Coordinate and oversee any post-event cleanup that may be needed.

F. Provide training for school district personnel who will assist in staffing duties at the facility.
G. In the event of a public health emergency, designated school personnel, and their family members, will be provided with necessary medications on a priority basis to ensure they can perform essential activities.

III. **Time of Performance**

This memorandum shall be effective immediately upon execution by all parties.

IV. **Liability**

This Memorandum is an exercise by the county of its governmental functions for the protection of the public health, safety, and general welfare. As such, neither the county nor agents and representatives of the county, nor any political subdivision of the state, nor individual, receiver, firm, partnership, corporation, association, nor trustees, nor any of the agents thereof acting in good faith carrying out, complying with, or attempting to comply with this Memorandum shall be liable for any damage sustained to persons or property as a result of this activity.

The rights, privileges and immunities provided by state and federal laws to the School District, its employees, boards of education members and agents are preserved in this Memorandum. Nothing in this Memorandum is a waiver by the District of governmental and qualified immunities provided under state and federal law.

Public employees assigned to duty as part of the disaster relief forces shall retain all of the rights, privileges and immunities of public employees and shall receive the compensation incident to their employment.

Either party may terminate this Memorandum by giving written notice at least ninety (90) days prior to the effective date of such termination.

The parties to the Memorandum hereby agree to any and all provisions as stipulated above.

Macomb County:  

Paul Gieleghem, Chairman  
Board of Commissioners

School District:  

__________________________ , Superintendent

Date  

Date

3
TO: Paul Gieleghem, Board Chairman  
Board of Commissioners  

FROM: Victoria Wolber, Emergency Management Coordinator  
Emergency Management & Communications  

SUBJECT: Contract/Program Review Request  

BOARD OF COMMISSIONERS/COMMITTEE APPROVAL DATE:  
PSC – December 8, 2009 and Full Board – December 17, 2009  

Title: Memorandum of Understanding between the County and Local School Districts  

Department: Emergency Management  
Contact Person: Victoria Wolber  

Date Submitted: November 3, 2009  
Phone No.: 469-6390  

Status: Check appropriate box  
Initial X Revision Extension Final X  

Other (Please Explain Below)  

Other  

OFFICE OF CORPORATION COUNSEL  

Approved [Signature]  
Date 11/4/09  
Rejected  
Date  

OFFICE OF RISK MANAGEMENT  

Approved [Signature]  
Date 11/5/09  
Rejected  
Date  

FINANCE DEPARTMENT  

Approved [Signature]  
Date 11/9/09  
Rejected  
Date  

Contract/Program Synopsis  
*When Rejected Attach Explanation  

RECEIVED  
NOV 5 2009  
Risk Management & Safety  

MACOMB COUNTY  
FINANCE  

RECEIVED  
NOV 4 2009  
CORPORATION COUNSEL
RECYCLABLE PAPER
RESOLUTION NO: _______  FULL BOARD MEETING DATE: _______
AGENDA ITEM: ____________________________

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Award Bid Item 36-09 for Architectural Consultant Services for the Renovation of the county's Emergency Operations Center, to Partners in Architecture, PLC in the amount of $19,500.00. Funding for this project is available from the 2007 Homeland Security Grant Program. There is no cost to the county.

INTRODUCED BY: Commissioner Phillip DiMaria, Chairman, Public Safety & Corrections Committee

See attached report.

COMMITTEE/MEETING DATE
PSC 12-8-09

___________________________

___________________________
TO: Commissioner Phillip DiMaria, Chair  
Public Safety & Corrections Committee

FR: Vicki Wolber, Emergency Management Coordinator

RE: AWARD OF ARCHITECTURAL CONSULTANT SERVICES BID ITEM 36-09 FOR THE COUNTY’S EMERGENCY OPERATIONS CENTER (EOC)

With Board of Commissioner approval, our office released a Request for Statement of Qualifications for architectural services for the renovation of the county’s Emergency Operations Center. The bid closing was on October 20, 2009 and twelve bids were received. However, one firm was disqualified as they were not present at the mandatory pre-bid meeting.

Based on the bid document, I then selected four firms whose qualifications and estimate of professional fees best met the criteria established. These four firms were interviewed on Monday, November 23, 2009. The interview committee consisted of me, Peter Locke, Emergency Management, Tim Corcoran, Purchasing and Laura Peeples, Sheriff’s Office. At the conclusion of our interviews each firm was scored numerically, using the form that was provided in the bid document. Based upon this scoring system, Partners in Architecture, PLC received the highest points. Their firm demonstrated an excellent understanding of the scope of services being requested and have worked on similar projects. They are a local firm and have previous experience in working with the county as well. Of the eleven qualified bidders, they provided the second lowest bid.

Based upon these results, I am therefore recommending that Partners in Architecture, PLC be awarded Bid Item 36-09 in the amount of $19,500.00. Please be advised that funding for this project is being provided for under the 2007 Homeland Security Grant Program. There is no cost to the county.
With your concurrence please place this item for consideration on the December 8, 2009 Public Safety & Corrections Committee meeting agenda. Please feel free to contact me at 469-6390 if you have any questions. Thank you.

/vw

cc: Polly Helzer, Manager, Purchasing
    Lynn Arnott-Bryks, Director, Facilities & Operations
5. Understanding of Project Requirements:
Discuss your understanding and interpretation of the project requirements and your familiarity with special requirements that may influence the project design including: technology and facility infrastructure that supports technology for this specific project type, current and existing practices in emergency dispatching and emergency management, security features of this type of facility, power back up systems, lightning protection and power reliability, standards for construction of a facility able to withstand severe conditions, energy efficiency standards and laws.

Project Understanding:

We understand that the Macomb County Emergency Management Operations Center will be constructed within an existing building located at 21930 Dunham in Mount Clemens, MI. We understand that the County is looking for a design professional to provide complete Architectural, Engineering and Technology planning services to accomplish this project. We also understand that this project will be funded through a federal grant.

This project will encompass renovations to two (2) spaces within the building. The first space is approximately 1,330 SF and will be considered the EOC. This room has direct access to the exterior via an existing vestibule and has high exterior windows along one wall. There is also an existing closet which is proposed to remain and there are (2) access doors into the adjoining spaces, one of which is to be removed. The EOC shall contain a raised access floor, space for (20) computer workstations and accommodations for video conferencing. It was stated at the walkthrough that all (20) computers will need to be utilized for the first seventy-two (72) hours of an event. The second space is approximately 500 SF and will be considered the Alternate Communications Center which will house the backup 911 center for use by the Sheriff’s Office as well as other local dispatch centers. A door is desired to be added in between this room and the EOC. Necessary mechanical and electrical improvements will also need to be made. It is assumed that the existing building’s available power supply is adequate to accommodate this new work, no electrical upgrades are anticipated. A building wide backup generator will be provided as well as a uninterruptable power supply (UPS) system for the computers and building network. Surge protection and lightning protection will be evaluated during the design phase and determined if needed. The UPS system will need to be located in an environmentally controlled room. It is also desired to have an integrated video surveillance and security system for the building.

Emergency Operations Centers:

Emergency Operations Centers (EOCs) are essential for the effective direction, control and coordination of emergency response efforts. It is critical that EOCs be designed so that they are flexible, secure and can sustain themselves in time of need.
An EOC shall be flexible – It shall be easily reconfigurable, have adequate space to operate, have appropriate furniture, supplies and telecommunications capabilities to support objectives.

An EOC shall be secure – It shall be able to guard against potential threats and protect operations from unauthorized disclosure of sensitive information.

An EOC shall be sustainable – It shall be able to support continuous operations (24 / 7) for an extended duration without interruption.

EOCs shall provide adequate space to handle the maximum anticipated staff that would be present during an event. It is recommended that 80 SF per person be provided (50 SF is a minimum).

EOCs shall be built to the current building codes. They must be able to withstand high winds and snow loads and shall be accessible to the handicapped.

EOCs shall be able to communicate with the responders in the field. The communication capabilities must include: Telephone lines for each agency, telephone lines for support areas, adequate analog phone lines, fax line and machine, Local Area Network, weather monitoring capability, access to emergency alert system (EAS), capability to activate local warning systems, radios with frequencies to communicate with field personnel, etc.

EOCs shall have a backup generator capable of powering the entire facility including (HVAC, radios, computer equipment, lighting, etc.). It shall be permanently wired with an automatic start and transfer. It shall have a self-contained fuel system with a minimum of a (4) day reserve.

Additional items to consider in an EOC include: providing showers in the restrooms, providing space for media assembly and briefing, plan for a disruption of water supply, add an additional transfer switch into the electrical system to accommodate an additional generator.
FEDERAL E-VERIFY PROGRAM
The Macomb County Board of Commissioners has established a policy regarding the Federal E-Verify Program. This policy states that future contracts (including both new and reviewing contracts) between Macomb County and contractors and vendors who provide services in excess of twenty-thousand dollars ($20,000) shall require the contractors and vendors to register with, participate in, and utilize the E-Verify Program (or any successor program implemented by the federal Department of Homeland Security and Social Security Administration) when hiring their employees and require the County's Human Resources Department to utilize the E-Verify Program (or any successor program implemented by the federal Department of Homeland Security and Social Security Administration) when hiring new employees.

For more information about E-Verify, go to www.uscis.gov. Click on the E-Verify icon on the bottom left-hand corner of page.

ACKNOWLEDGMENT OF MACOMB COUNTY’S POLICY
REQUIRING PARTICIPATION IN THE FEDERAL E-VERIFY PROGRAM
AND CERTIFICATION OF COMPLIANCE

The undersigned hereby acknowledges receipt of a copy of the policy of the Macomb County Board of Commissioners requiring contractors, including those providing professional services, who provide services in excess of $20,000 a year to the County to register and participate in the Federal E-Verify Program.

The undersigned hereby certifies that effective September 1, 2009, (he/she/it) will comply with this policy and will register with, participate in and utilize the E-Verify Program or any successor program implemented by the Federal Department of Homeland Security and Social Security Administration when hiring employees.

DATED: 10.20.09

Authorized Signature

MICHAEL A. MCKEON
Printed or Typed Signature

PARTNERS IN ARCHITECTURE, PLC
Name of Company
NON-COLLUSION AFFIDAVIT

County of

MICHAEL A. MALONE being first duly sworn, deposes

and says that he is the

CO. MANAGER OF PARTNERS IN ARCHITECTURE, PLC

(Individual, Partner, Corporate Officer)

making the foregoing proposals or bids; that such bids are genuine and not collusive or sham; such bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any bidder or person, to put in sham a bid, or that such other person shall refrain from bidding and has not in any manner, directly with any person, to fix the bid price of afferent or any other bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the Joint Purchasers or any person or persons proposal are true; and further, that such bidder has not, directly or indirectly submitted this bid, or the contents thereof, or divulged information or data relative thereto any association or to any member or to any member or agent thereof.

________________________________________

Sworn to and subscribed before me this 19TH day of OCTOBER, 2009

ELIA M. PACELLA

Notary Public

My commission expires on SEPTEMBER 25, 2011

BIDDER: THIS AFFIDAVIT MUST BE COMPLETED, SIGNED, NOTARIZED AND INCLUDED IN YOUR BID SUBMISSION.
BID ITEM 36-09
PROPOSAL: ARCHITECTURAL CONSULTANT SERVICES

GENERAL INFORMATION
In further description of this proposal, we desire to submit sheets marked as follows:

Bound Architectural Qualifications consisting of 47 pages.

Bidding under the name of: PARTNERS in Architecture, PLC

Federal Employer Identification Number: 20-2232561

which is (check one of the following):

(X) Corporation, incorporated under the laws of the State of:

Professional Limited Liability Company formed under the laws of Michigan.

( ) Partnership, consisting of (list partners):


( ) Assumed Name (Register No.)

( ) Individual

AUTHORIZED SIGNATURE: [Signature]

Printed or typed signature: Michael A. Malone

Title: Principal / Co-Manager

Address: 96 Macomb Place

City, State: Mount Clemens, Michigan

Date: October 20, 2009

Telephone Number: 586.469.3600

Fax Number: 586.469.3607

Email: mmalone@partnersinarch.com

*******************************************************************************

When payment on such order or contract is to be directed to the same company at an address different from above, please list the address to be used below:


Page 7 of 16
PRICE SHEET
Macomb County is looking for an architectural firm that will transform the Emergency Management Operations Center into a state-of-the-art emergency management facility.

Macomb County expects the consultant to determine the following:

- Room configuration for 20 workstations
- Electrical configuration
- Construction requirements
- Raised flooring requirements
- Generator requirement, size and type for building space
- Heating and cooling requirements
- Video conferencing recommendations
- Building security system recommendations
- Closed Circuit Television (CCTV) equipment requirements
- Back-up 911 center requirements

We the undersigned, in response to Bid Item 36-09 Architectural Consultant Services, offer and agree to provide consulting services to Macomb County as outlined in this bidding document for the pricing shown below:

Total Cost for Architectural Consultant Services $ Estimated at $19,500

AUTHORIZED SIGNATURE

COMPANY NAME PARTNERS in Architecture, PLC

ADDRESS 96 Macomb Place

CITY, STATE, ZIP Mount Clemens, Michigan 48043

TELEPHONE NUMBER 586.469.3600

DATE October 20, 2009
RECYCLABLE PAPER
RESOLUTION TO: Receive and file a Conference Report from the Office of Emergency Management & Communications regarding the Summit 2009 - Emergency Management Conference.

INTRODUCED BY: Commissioner Phillip DiMaria, Chairman, Public Safety & Corrections Committee

See attached report.

COMMITTEE/MEETING DATE

PSC 12-8-09

__________________________________________

__________________________________________
TO: Commissioner Phillip DiMaria, Chairman
   Public Safety & Corrections Committee

FR: Vicki Wolber, Emergency Management Coordinator

RE: Summit 2009 – Emergency Management Conference

November 30, 2009

Beginning on October 11 through October 14, 2009 I attended the Summit 2009 – Emergency Management Conference in Traverse City, Michigan. This Conference was sponsored by the Michigan Emergency Management Association (MEMA) and the Michigan State Police Emergency Management Homeland Security Division.

There were more than 700 individuals who attended this Conference with representatives from police, fire, EMS, hospitals, private industry, school systems, emergency management, security, military, state, county and local governments. One of the great benefits of this conference was the ability to network with all the various disciplines present from all over the state.

General Sessions were held over the course of the three days and included:
• Effective Leadership at All Levels – How Each Person Can Contribute to Fulfilling & Purpose – Dr. Warren Blank, The Leadership Group
• Effectively Using Multiple Agency Coordination (MAC) – Bill Terry, U.S. Forest Services
• Pandemic Preparedness – Preparing for the Unpredictable While Learning from our Experiences with H5N1 and H1N1 – Dr. Eden Wells, Michigan Department of Community Health
• Picking Up the Pieces While Building Green – Steve Hewitt, City Administrator, Greensburg, Kansas

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzoj - District 1
Marvin E. Sauger - District 2
Phillip A. DiMaria - District 3
Toni Moceri - District 4
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Kathy D. Vosburg - District 25
Jeffery S. Sprys - District 26
I also attended various workshops on October 13th that included:

- The Federal Declaration Process & Regional Analysis
- Don’t Think It Couldn’t Happen to You – Local Incident Review
- Presenting the Updated Local Emergency Planning Workbook
- Mutual Aid Box Alarm System (MABAS)
- Michigan Intelligence Operations Center (MIOC) Briefing

The information that I acquired will be utilized for the following areas to help us improve our county program:

- Continue to maintain and create new partnerships with all levels of government and the private sector to enhance our ability to plan for and respond to emergencies and terrorist events.
- Encourage the use of mutual aid agreements and systems such as MABAS to assist in the response and recovery process during an incident
- Encourage the use of the MIOC to disseminate critical information to our first responders
- Revise our current Emergency Action Guidelines (EAG) to incorporate the new guidance from the State
- Continue to plan and prepare for all hazards (including terrorism) within our county and regional area of responsibility.
- Continue to prepare our county citizens for the hazards that may impact them

This event offered me a tremendous opportunity to learn, grow, and increase my awareness of the resources and training available. Thank you for the opportunity to attend this valuable conference.